

## FY 2025-26 BUDGET BUDGET SECTION SUMMARY

Section Title:

**RUSSIAN RIVER COUNTY SANITATION DISTRICT**

**A. Program Description**

This budget finances operation, maintenance, and administration of a collection system, pumping stations, a treatment plant, and disposal facilities which serve the Russian River area.

**B. Financial Summary**

| Section       | GROSS EXPENDITURES  |                       |                   | NET COST/USE OF FUND BALANCE |                       |                   |
|---------------|---------------------|-----------------------|-------------------|------------------------------|-----------------------|-------------------|
|               | FY 24-25<br>Adopted | FY 25-26<br>Requested | Percent<br>Change | FY 24-25<br>Adopted          | FY 25-26<br>Requested | Percent<br>Change |
| Operations    | \$8,813,077         | \$10,332,324          | 17.24%            | \$1,300,728                  | \$1,910,824           | 46.90%            |
| Revenue Bonds | 0                   | 0                     | N/A               | 0                            | 0                     | N/A               |
| Construction  | 618,900             | 943,687               | 52.48%            | 189,550                      | 625,887               | 230.20%           |
| <b>TOTAL:</b> | <b>\$9,431,977</b>  | <b>\$11,276,011</b>   | <b>19.55%</b>     | <b>\$1,490,278</b>           | <b>\$2,536,711</b>    | <b>70.22%</b>     |

**C. Staffing Summary**

No staffing is allocated to this index.

**D. Workload Summary**

| Workload Indicator | FY 23-24<br>Actual | FY 24-25<br>Budget<br>Estimate | FY 24-25<br>Revised<br>Estimate | FY 25-26<br>Projected | Change from<br>FY 24-25<br>Budget<br>Estimate |
|--------------------|--------------------|--------------------------------|---------------------------------|-----------------------|---|
| TOTAL ESDs         | 3,211              | 3,212                          | 3,210                           | 3,231                 | 0.59%   |
| TOTAL APNs         | 2,504              | 2,503                          | 2,503                           | 2,504                 | 0.04%   |

**E. Summary of Issues and Significant Changes**

The requested rate per ESD for FY25-26 annual service charges is \$2,486, representing a 8.5% increase from FY24-25. Annual sewer service charge revenue, adjusted for the anticipated number of ESDs and an estimated delinquency factor, is projected to increase from the FY 24-25 budget. This revenue change is primarily due to the rate increase.

The Russian River County Sanitation District (Russian River CSD) treatment plant was completed in September 1980 and began operating in 1982. The Russian River CSD treatment plant was recently upgraded to increase the capacity to treat wastewater flows during flood conditions in the Russian River CSD service area.

The requested rates should provide the funds necessary to operate and maintain the Russian River CSD's collection system, treatment plant, and reclamation system. In addition to the funds needed for the ongoing operation of wastewater treatment and disposal facilities, funds are necessary for the replacement of aging infrastructure. In 2014, the main pipeline that feeds wastewater to the treatment plant ruptured. This event along with a natural hazard assessment completed for the district in 2014 identified the need to upgrade significant portions of the collection system that are located in unstable soils and that could fail during a large earthquake. Addressing this collection system vulnerability will take on the order of 20 years to complete. Rate increases over the rate of inflation will be needed for several years to generate funding for these projects.

**FY 2025-26 BUDGET**  
**BUDGET SECTION SUMMARY**

Section Title:

|  |
|--|
| RUSSIAN RIVER COUNTY SANITATION DISTRICT |
|--|

F. **Summary of Reduction Options**  
No reduction options are proposed.

G. **Attachments**  
- Summary of Revenues and Expenditures  
- Character Justification  
- Statement of Special Fund Activity

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**FY 2025-26 BUDGET**  
**SUMMARY OF REVENUES AND EXPENDITURES**

**Fund:** RUSSIAN RIVER CSD - OPERATIONS  
**Fund/Department ID:** 43201-33070100

| Account No. and Title                | Adopted<br>2024-25 | Requested<br>2025-26 | Difference       | Percent<br>Change |
|--------------------------------------|--------------------|----------------------|------------------|-------------------|
| <b>REVENUES:</b>                     |                    |                      |                  |                   |
| <b><u>TAXES</u></b>                  |                    |                      |                  |                   |
| 40003 Direct Charges-CY              | \$6,596,299        | \$7,177,300          | \$581,001        | 8.81%             |
| 40202 Direct Charges-PY              | 130,000            | 130,000              | 0                | 0.00%             |
| 40999 Penalties/Costs on Taxes       | 30,000             | 30,000               | 0                | 0.00%             |
| <b>Subtotal Taxes</b>                | <b>\$6,756,299</b> | <b>\$7,337,300</b>   | <b>\$581,001</b> | <b>8.60%</b>      |
| <b><u>INTERGOVERNMENTAL</u></b>      |                    |                      |                  |                   |
| 42461 Federal Other Funding          | \$0                | \$0                  | \$0              | N/A               |
| 42610 Other Governmental Agencies    | 700,000            | 950,000              | 250,000          | 35.71%            |
| <b>Subtotal Intergovernmental</b>    | <b>\$700,000</b>   | <b>\$950,000</b>     | <b>\$250,000</b> | <b>35.71%</b>     |
| <b><u>USE OF MONEY</u></b>           |                    |                      |                  |                   |
| 44002 Interest on Pooled Cash        | \$9,750            | \$84,000             | \$74,250         | 761.54%           |
| <b>Subtotal Use of Money</b>         | <b>\$9,750</b>     | <b>\$84,000</b>      | <b>\$74,250</b>  | <b>761.54%</b>    |
| <b><u>CHARGES FOR SERVICES</u></b>   |                    |                      |                  |                   |
| 45221 Sewer/Water Usage Fee          | \$46,300           | \$50,200             | \$3,900          | 8.42%             |
| <b>Subtotal Charges for Services</b> | <b>\$46,300</b>    | <b>\$50,200</b>      | <b>\$3,900</b>   | <b>8.42%</b>      |
| <b>TOTAL REVENUES</b>                | <b>\$7,512,349</b> | <b>\$8,421,500</b>   | <b>\$909,151</b> | <b>12.10%</b>     |

**EXPENDITURES:**

**SERVICES AND SUPPLIES**

|                                   |           |           |         |          |
|-----------------------------------|-----------|-----------|---------|----------|
| 51032 Janitorial Services         | \$6,000   | \$6,000   | \$0     | 0.00%    |
| 51061 Maintenance - Equipment     | 411,000   | 956,000   | 545,000 | 132.60%  |
| 51201 Administration Services     | 57,700    | 68,700    | 11,000  | 19.06%   |
| 51205 Advertising Marketing Serv  | 500       | 950       | 450     | 90.00%   |
| 51206 Accounting/Auditing Service | 17,700    | 12,080    | (5,620) | (31.75%) |
| 51211 Legal Services              | 13,000    | 47,170    | 34,170  | 262.85%  |
| 51231 Testing/Analysis            | 406,600   | 443,000   | 36,400  | 8.95%    |
| 51241 Outside Printing & Binding  | 500       | 2,440     | 1,940   | 388.00%  |
| 51244 Permits/License/Fees        | 30,100    | 32,200    | 2,100   | 6.98%    |
| 51401 Rents& Leases-Equipment     | 37,210    | 45,580    | 8,370   | 22.49%   |
| 51509 SCADA                       | 386,604   | 393,200   | 6,596   | 1.71%    |
| 51601 Training/Conference Exp     | 1,700     | 1,480     | (220)   | (12.94%) |
| 51605 Private Car Expense         | 200       | 110       | (90)    | (45.00%) |
| 51803 Other Contract Services     | 767,583   | 814,515   | 46,932  | 6.11%    |
| 51902 Telecommunication Usage     | 5,300     | 5,510     | 210     | 3.96%    |
| 51916 County Services             | 17,700    | 17,070    | (630)   | (3.56%)  |
| 51917 District Operations Chgs    | 4,231,160 | 4,902,878 | 671,718 | 15.88%   |

**FY 2025-26 BUDGET**  
**SUMMARY OF REVENUES AND EXPENDITURES**

**Fund:** RUSSIAN RIVER CSD - OPERATIONS  
**Fund/Department ID:** 43201-33070100

| Account No. and Title                         | Adopted<br>2024-25        | Requested<br>2025-26       | Difference                | Percent<br>Change      |
|---|---------------------------|----------------------------|---------------------------|------------------------|
| <b><u>SERVICES AND SUPPLIES (cont'd)</u></b>  |                           |                            |                           |                        |
| 51921 Equipment Usage Charges                 | 150,000                   | 251,200                    | 101,200                   | 67.47%                 |
| 52031 Food                                    | 100                       | 100                        | 0                         | 0.00%                  |
| 52061 Fuel/Gas/Oil                            | 100                       | 5,510                      | 5,410                     | 5410.00%               |
| 52071 Materials and Supplies Expense          | 8,800                     | 30,300                     | 21,500                    | 244.32%                |
| 52072 Chemicals                               | 18,230                    | 30,000                     | 11,770                    | 64.56%                 |
| 52081 Medical/Laboratory Supplies             | 15,000                    | 15,000                     | 0                         | 0.00%                  |
| 52091 Membership                              | 1,500                     | 1,500                      | 0                         | 0.00%                  |
| 52111 Office Supplies                         | 5,000                     | 5,000                      | 0                         | 0.00%                  |
| 52117 Mail and Postage Supplies               | 420                       | 420                        | 0                         | 0.00%                  |
| 52141 Minor Equipment/Small Tools             | 22,680                    | 20,000                     | (2,680)                   | (11.82%)               |
| 52142 Computer Equip/Accessories              | 0                         | 0                          | 0                         | N/A                    |
| 52143 Software/Licensing Fees                 | 3,200                     | 4,400                      | 1,200                     | 37.50%                 |
| 52171 Water Conservation Program              | 4,000                     | 4,000                      | 0                         | 0.00%                  |
| 52191 Utilities                               | 2,500                     | 3,400                      | 900                       | 36.00%                 |
| 52193 Utilities-Power                         | 190,000                   | 233,200                    | 43,200                    | 22.74%                 |
| <b><i>Subtotal Services and Supplies</i></b>  | <b><u>\$6,812,087</u></b> | <b><u>\$8,352,913</u></b>  | <b><u>\$1,540,826</u></b> | <b><u>22.62%</u></b>   |
| <b><u>OTHER CHARGES</u></b>                   |                           |                            |                           |                        |
| 53103 Interest on LT Debt                     | \$28,990                  | \$20,411                   | (\$8,579)                 | (29.59%)               |
| 53401 Amortization Exp                        | 18,000                    | 18,000                     | 0                         | 0.00%                  |
| 53402 Depreciation Expense                    | 1,619,000                 | 1,616,000                  | (3,000)                   | (0.19%)                |
| 53501 Contributions                           | 0                         | 10,000                     | 10,000                    | N/A                    |
| <b><i>Subtotal Other Charges</i></b>          | <b><u>\$1,665,990</u></b> | <b><u>\$1,664,411</u></b>  | <b><u>(\$1,579)</u></b>   | <b><u>(0.09%)</u></b>  |
| <b><u>OTHER FINANCING USES</u></b>            |                           |                            |                           |                        |
| 57011 Transfers out-within a Fund             | \$310,000                 | \$300,000                  | (\$10,000)                | (3.23%)                |
| <b><i>Subtotal Other Financing Uses</i></b>   | <b><u>\$310,000</u></b>   | <b><u>\$300,000</u></b>    | <b><u>(\$10,000)</u></b>  | <b><u>(3.23%)</u></b>  |
| <b><u>ADMINISTRATIVE CONTROL ACCOUNT</u></b>  |                           |                            |                           |                        |
| 59002 Advances                                | \$339,077                 | \$103,700                  | -\$235,377                | (69.42%)               |
| 59003 Advances Clearing                       | (339,077)                 | (103,700)                  | 235,377                   | (69.42%)               |
| <b><i>Subtotal Administrative Control</i></b> | <b><u>\$0</u></b>         | <b><u>\$0</u></b>          | <b><u>\$0</u></b>         | <b><u>N/A</u></b>      |
| <b><u>FIXED ASSETS</u></b>                    |                           |                            |                           |                        |
| 19841 Work in Progress - Intang               | 25,000                    | 15,000                     | (10,000)                  | (40.00%)               |
| <b><i>Subtotal Fixed Assets</i></b>           | <b><u>\$25,000</u></b>    | <b><u>\$15,000</u></b>     | <b><u>(\$10,000)</u></b>  | <b><u>(40.00%)</u></b> |
| <b>TOTAL EXPENDITURES</b>                     | <b><u>\$8,813,077</u></b> | <b><u>\$10,332,324</u></b> | <b><u>\$1,519,247</u></b> | <b><u>17.24%</u></b>   |
| <b>TOTAL NET COST</b>                         |                           |                            |                           |                        |
| <i>(Expenditures Minus Revenues)</i>          | <b>\$1,300,728</b>        | <b>\$1,910,824</b>         | <b>\$610,096</b>          | <b>46.90%</b>          |

## FY 2025-26 BUDGET CHARACTER JUSTIFICATION

Department - Division: Sonoma County Water Agency - Sanitation  
Section Title: Russian River CSD - Operations

Character Title: Taxes Character No.: 43201-33070100-40

**40003 Direct Charges - CY**

Flat charge revenue from annual service charges is expected to increase from the adopted FY 24-25 budget. The rate will increase 8.5%, from \$2,292 to \$2,486.

|                                    |                 |             |
|------------------------------------|-----------------|-------------|
| ESDs times annual rate:            | 3,036 x \$2,486 | \$7,547,834 |
| Less Estimated Delinquency Factor: | 2.79%           | (210,534)   |
|                                    |                 | \$7,337,300 |

(See Account 45221 for Total ESDs)

**40202 Direct Charges - PY**

This account records the estimated delinquent amount of prior years sewer service charges.

**40999 Penalties/Costs on Taxes**

This account records penalties paid on delinquent sewer service charges.

Character Title: Intergovernmental Character No.: 43201-33060100-42

**42610 Sonoma County Water Agency Revenue**

This account records a transfer from Water Agency General Fund to provide funds to operate the treatment plant. These funds will not be recovered.

Character Title: Use of Money Character No.: 43201-33070100-44

**44002 Interest on Pooled Cash**

This account records interest on pooled cash held for the District by the County Treasurer's office. Estimated interest is projected based on cash on hand and current interest rate trends.

|   |             |
|---|-------------|
| Estimated Average Cash Balance            | \$2,800,000 |
| Projected Interest Rate                   | 3.00%       |
| Projected/Planned Interest on Pooled Cash | \$84,000    |

Character Title: Charges for Services Character No.: 43201-33070100-45

**45221 Sanitation Services**

This account records annual sewer service charges for entities that are invoiced, rather than collected as flat charges on the tax roll, and for new hook-ups as they occur during the year. The Sanitation Rate Ordinance requires that charges be collected at the time permits are issued. The properties are then added to the tax roll master listing and collected through account 40003, Direct Charges, in the following year based on projected FY 25-26 ESDs, the District will experience an increase in revenue from invoiced entities. The budgeted revenue reflects an increase in the annual sewer service charge from \$2,292 to \$2,486.

|                      |                 |   |          |
|----------------------|-----------------|---|----------|
| ESDs x Annual Charge | 20.83 x \$2,486 | = | \$50,200 |
|----------------------|-----------------|---|----------|

## FY 2025-26 BUDGET CHARACTER JUSTIFICATION

Department - Division: Sonoma County Water Agency - Sanitation  
Section Title: Russian River CSD - Operations

Character Title: Miscellaneous Revenues Character No.: 44225-46

### 46040 Miscellaneous Revenue

|  |        |
|--|--------|
| Ag & Open Space Revenue - Stewardship and Patrol Agreement | 50,000 |
|  | 50,000 |

Character Title: Services and Supplies Character No.: 43201-33070100-51 & 52

### 51032 Janitorial Services

This account provides funds for custodial services.

### 51061 Maintenance - Equipment

This account records the costs for routine maintenance of equipment.

#### FY 25-26 Planned Maintenance-Equipment:

|  |       |           |
|--|-------|-----------|
| Aeration Basin Drain System                  | R0012 | 40,000    |
| Automatic Transfer Switch (3)                | EK    | 150,000   |
| Concrete/Ground Projects                     | EK    | 40,000    |
| Effluent Pump - Fairbanks Morse              | EK    | 75,000    |
| Foul Air System at Plant + bin doors (CM/NC) | EK    | 25,000    |
| Grit Classifier Replacement                  | EK    | 125,000   |
| Mixed Liquor Transfer Pump                   | EK    | 120,000   |
| Non-routine Maintenance Equipment            |       | 196,000   |
| Sewer Inspection Equipment                   | DC    | 50,000    |
| Main Lift Pump (1)                           | EK    | 75,000    |
| Replacement valves and meters                | EK    | 60,000    |
|  |       | \$956,000 |

### 51201 Administration Costs

This account represents the 1% administration fee assessed by the County for processing collection of flat charges on the tax roll.

### 51205 Advertising Marketing Services

This account covers the costs of advertisements and other marketing services.

### 51206 Accounting/Auditing Services

This account represents the cost of accounting and audit services provided by an outside certified public accounting service.

### 51211 Legal Services

This account provides funds for the estimated cost of legal services to be provided by County Counsel, or outside legal services, as required.

### 51231 Testing/Analysis

This account records expenses incurred to comply with all regulatory testing requirements.

## FY 2025-26 BUDGET CHARACTER JUSTIFICATION

Department - Division: Sonoma County Water Agency - Sanitation  
Section Title: Russian River CSD - Operations

Character Title: Services and Supplies (Continued) Character No.: 43201-33070100-51 & 52

**51241 Outside Printing & Binding**

This account covers the costs of outside printing services.

**51244 Permit/License/Fees**

This account records the cost of all permits.

**51401 Rents & Leases - Equipment**

Rents and Leases - Equipment covers the costs of renting copiers, fax machines and other equipment as needed.

**51509 SCADA**

This account records SCADA allocations FY25-26.

|       |    |         |
|-------|----|---------|
| SCADA | \$ | 393,200 |
|-------|----|---------|

**51601 Training/Conference Exp**

This account covers the cost of training and conference expenses by Agency staff.

**51803 Other Contract Services**

This account reflects the costs for various outside services which include:

FY 25-26 Planned Contract Services:

|   |    |            |
|---|----|------------|
| Collection System Inspection                      | DC | \$ 10,000  |
| Collection System Rehabilitation and Repairs      | DC | 300,000    |
| Hazardous Materials Assistance                    | KB | 20,000     |
| Regulatory Permitting Assistance                  | KB | 25,000     |
| Multi-year Agreements (use Acct Tech spreadsheet) |    | 25,000     |
| Pavement Preservation TPW                         | KB | 60,000     |
| Sanitation Planning                               | KB | 60,000     |
| Smart Lid Monitoring                              | DC | 2,000      |
| Arc Flash Studies                                 | SG | 124,515    |
| Sanitation Code & Standards Update                | BD | 60,000     |
| Leete Generator Electrical As Needed              | RU | 24,500     |
| SERP Update                                       | KB | 5,000      |
| SSMP Audit  | KB | 7,500      |
| Rate Study  |    | 41,000     |
| RR Redwoods                                       |    | 50,000     |
|   |    | \$ 814,515 |

**51902 Telecommunications Usage**

This account records expenses paid by the District for outside communication and wireless services.

**51916 County Services**

This account records the expense for special district accounting services.

## FY 2025-26 BUDGET CHARACTER JUSTIFICATION

Department - Division: Sonoma County Water Agency - Sanitation  
Section Title: Russian River CSD - Operations

Character Title: Services and Supplies (Continued) Character No.: 43201-33070100-51 & 52

### **51917 District Operations**

This account records the cost of labor and overhead associated with operations and maintenance of the District's facilities.

#### FY 25-26 Planned Staff Work:

|   |    |            |
|---|----|------------|
| Aeration Basin Drain System                             | EK | \$ 10,000  |
| Automatic Transfer Switch (3)                           | EK | 50,000     |
| Concrete/Ground Projects                                | EK | 5,000      |
| West County Feasibility Study with Stakeholder Outreach | PH | 77,524     |
| Collection System Inspection                            | DC | 30,000     |
| Collection System Rehabilitation and Repairs            | DC | 100,000    |
| Engineering Study (Permit RQMT 8/1/2025)                |    | 10,000     |
| Hazardous Materials Assistance                          | KB | 5,000      |
| Regulatory Permitting Assistance                        | KB | 15,000     |
| Pavement Preservation TPW                               | KB | 15,000     |
| Sanitation Planning                                     | KB | 20,000     |
| Smart Lid Monitoring                                    | DC | 2,000      |
| Arc Flash Studies                                       | SG | 14,000     |
| Sanitation Code & Standards Update                      | BD | 15,000     |
| SERP Update   | KB | 2,500      |
| SSMP Audit  | KB | 5,000      |
| RR Redwoods   |    | 50,000     |
|   |    | \$ 426,024 |

### **51921 Equipment Usage Charges**

This account provides funds for equipment usage.

### **52071 Materials and Supplies Expense**

This account records the costs of operational materials and supplies used by the District.

### **52072 Chemicals**

This account records the cost of chemicals required for operation of the treatment plant in accordance with the Russian River CSD NPDES permit as required by the Regional Water Quality Control Board.

### **52081 Medical/Laboratory Supplies**

This account records the cost of lab supplies required for testing and monitoring wastewater.

### **52091 Memberships/Certifications**

This account records membership dues/certificates.

### **52111 Office Supplies**

This account covers the costs of operational supplies used by the District.

### **52117 Mail and Postage Supplies**

This account covers the costs of the District's postage.



**FY 2025-26 BUDGET  
CHARACTER JUSTIFICATION**

Department - Division: Sonoma County Water Agency - Sanitation  
Section Title: Russian River CSD - Operations

Character Title: Services and Supplies (Continued) Character No.: 43201-33070100-51 & 52

**52141 Minor Equipment/Small Tools**

This account provides funds for the purchase of office furniture, small tools, instruments and equipment that are individually under \$5,000.

**52142 Computer Equipment/Accessories**

This account provides funds for computer hardware as needed.

**52143 Software/Licensing Fees**

This account covers the cost of computer software and licensing fees, as needed.

**52171 Water Conservation Program**

This account records the cost of indoor water use efficiency programs including but not limited to indoor water use assessments/audits, fixture replacements and rebates with the goal of inflow reduction.

**52191 Utilities**

This account records the cost of utilities such as water and propane.

**52193 Utilities Power**

This account records the cost of utilities such as gas and electricity.

Character Title: Other Charges Character No.: 43201-33070100-53

**53103 Interest on LT Debt**

This account reflects the interest expense for the State Revolving Loans for the Disinfection Upgrade and Third Unit Process Project.

**53402 Depreciation Expense**

Generally Accepted Accounting Principles require that depreciation be expensed each year.

**53501 Contributions**

This account records Emergency Inventory Procurement.

Character Title: Other Financing Uses Character No.: 43201-33070100-57

**57011 Transfers out-within a Fund**

This account reflects the transfer of cash from the Operations Fund to the Revenue Bond Fund to cover principal and interest payments, as well as to the Construction Fund to finance the Capital Replacement Program and Wastewater Capital Reserve fund required by the State Revolving Fund loan received February 2004. If the Operations Fund does not have sufficient cash available to finance planned capital projects, the transfer to the Construction Fund will not be made and any uncompleted projects will be rescheduled and rebudgeted in the next fiscal year.

|                                 |                  |
|---------------------------------|------------------|
| Transfer to Construction Fund   | 300,000          |
| <b>Total Operating Transfer</b> | <u>\$300,000</u> |

## FY 2025-26 BUDGET CHARACTER JUSTIFICATION

Department - Division: Sonoma County Water Agency - Sanitation  
Section Title: Russian River CSD - Operations

Character Title: Administrative Control Account Character No.: 43201-33070100-59

### **59002 Advances**

This account reflects the principal payment for the State Revolving Loan for the Third Unit Processes Project. Payments on the loan will continue until FY 24-25.

The following reflects the principal payment history to date:

|  |             |
|--|-------------|
| Original Amount of the Loan:                       | \$3,800,969 |
| Total FY 05-06 through FY 24-25 Principal Payment: | (3,790,977) |
| FY 24-25 Principal Payment:                        | 0           |
| Outstanding Loan Amount                            | \$9,992     |

This account reflects the principal payment for the anticipated State Revolving Loan for the Disinfection Basin Project. Original Loan was for \$3,884,450 with a forgiveness of \$1,942,225. Payments will continue until FY 31-32.

The following reflects the principal payment history to date:

|   |             |
|---|-------------|
| Original Amount of the Loan:                      | \$1,942,225 |
| Total FY 12-13 through FY 24-25 Principal Payment | (1,117,317) |
| FY 25-26 Principal Payment:                       | (103,700)   |
| Outstanding Loan Amount                           | \$721,208   |

### **59003 Advances - Clearing**

This is the clearing account for account 59002, Advances.

Character Title: Fixed Assets Character No.: 43201-33070100-19

### **19841 Work in Progress - Intang**

This account captures costs for the development of intangible assets including the implementation and negotiation or acquisitions of easements.

**FY 2025-26 BUDGET**  
**STATEMENT OF SPECIAL FUND ACTIVITY**

**Department:** Sonoma County Water Agency - Sanitation  
**Fund:** Russian River CSD - Operations  
**Fund/Department ID:** 43201-33070100

| DESCRIPTION OF FUND ACTIVITY  | Actual<br>FY 23-24   | Estimated<br>FY 24-25 | Requested<br>FY 25-26 |
|---|----------------------|-----------------------|-----------------------|
| <b>Undesignated/Unreserved <u>BEGINNING</u> Retained Earnings</b>   |                      |                       |                       |
| <b>Available for Budgeting</b> (See Detailed Components Below)  | <b>\$5,472,159</b>   | <b>\$3,957,788</b>    | <b>\$3,234,799</b>    |
| <b>Annual Revenues and Expenditures:</b>  |                      |                       |                       |
| Revenues - Increase retained earnings   | 8,536,662            | 7,878,798             | 8,421,500             |
| Expenditures - (Decrease) retained earnings   | (9,817,096)          | (10,135,088)          | (10,332,324)          |
| <b>Net Surplus or Deficit - Inc/(Dec) to retained earnings</b>  | <b>(1,280,434)</b>   | <b>(2,256,290)</b>    | <b>(1,910,824)</b>    |
| <b>Adjustments to Reserves/Encumbrances:</b>  |                      |                       |                       |
| Depreciation (53402)  | 1,566,541            | 1,619,000             | 1,616,000             |
| Advances (59002)  | (339,076)            | (103,699)             | (330,711)             |
| Long-Term Receivable  | (322,317)            | -                     | -                     |
| Unrealized Gain/loss  | (3,258)              | -                     | -                     |
| Change in Prepaid Expense   | 1,714                | -                     | -                     |
| Post Audit Adjustment   | -                    | -                     | -                     |
| Amortization  | 7,556                | 18,000                | 18,000                |
| Rounding  | 1                    | -                     | -                     |
| Change in Encumbrance   | (1,145,098)          | -                     | -                     |
| <b>Net Adjustment - Increase/(Decrease) to Retained Earnings</b>  | <b>(233,937)</b>     | <b>1,533,301</b>      | <b>1,303,289</b>      |
| <b>Undesignated/Unreserved <u>ENDING</u> Retained Earnings</b>  |                      |                       |                       |
| <b>Available for Budgeting</b>  | <b>\$3,957,788</b>   | <b>\$3,234,799</b>    | <b>\$2,627,264</b>    |
| <b>Target Fund Balance</b>  | <b>\$3,250,625</b>   | <b>\$3,734,072</b>    | <b>\$4,176,457</b>    |
| <b>Over/(Under) Target Fund Balance</b>   | <b>\$707,163</b>     | <b>(\$499,273)</b>    | <b>(\$1,549,193)</b>  |
| <b>Total Increase/(Decrease) in Retained Earnings for Fiscal Year</b><br><i>(Difference between Beginning and Ending Balance)</i> | <b>(\$1,514,371)</b> | <b>(\$722,989)</b>    | <b>(\$607,535)</b>    |
| <b><u>Retained Earnings Components at Beginning of FY</u></b>   | <b>7/1/2023</b>      | <b>7/1/2024</b>       |                       |
| Equity in Pooled Cash   | \$5,814,715          | \$6,302,762           |                       |
| Due from State/Federal/Other Gov AR   | 767,829              | 421                   |                       |
| Other Receivables (Flat Charges)  | 332,924              | 139,455               |                       |
| Allowance for Uncollectible Accounts  |                      |                       |                       |
| Vouchers Payable  | (32,783)             | (161,516)             |                       |
| Accounts Receivable-AR Module   | 28                   |                       |                       |
| Accounts Payable  | (8,576)              | (5,050)               |                       |
| Unearned Revenue  | (469,576)            | (383,619)             |                       |
| Loan Payable-Current  | (330,710)            | (339,076)             |                       |
| Due to State/Federal  | (123,652)            | (123,652)             |                       |
| Due to Other Governments  | (147,001)            |                       |                       |
| Interest Payable  | (12,732)             | (8,532)               |                       |
| Encumbrances (Contract)   | (318,307)            | (1,463,405)           |                       |
| <b>Total Beginning Retained Earnings</b>  | <b>\$5,472,159</b>   | <b>\$3,957,788</b>    |                       |

**FY 2025-26 BUDGET**  
**SUMMARY OF REVENUES AND EXPENDITURES**

Fund: **RUSSIAN RIVER CSD - CONSTRUCTION**  
Fund/Department ID: **43202-33070200**

| Account No. and Title   | Adopted<br>2024-25 | Requested<br>2025-26 | Difference         | Percent<br>Change |
|---|--------------------|----------------------|--------------------|-------------------|
| <b>REVENUES:</b>  |                    |                      |                    |                   |
| <b><u>USE OF MONEY</u></b>                                    |                    |                      |                    |                   |
| 44002 Interest on Pooled Cash                                 | \$48,750           | \$12,000             | (\$36,750)         | (75.38%)          |
| <b>Subtotal Use of Money</b>                                  | <b>\$48,750</b>    | <b>\$12,000</b>      | <b>(\$36,750)</b>  | <b>(75.38%)</b>   |
| <b><u>MISCELLANEOUS REVENUE</u></b>                           |                    |                      |                    |                   |
| 46021 Capital Grants - Federal                                | \$0                | \$0                  | \$0                | N/A               |
| 46022 Capital Grants - State                                  | 275,000            | 0                    | (275,000)          | (100.00%)         |
| 46024 Connection Fees   | 5,600              | 5,800                | 200                | 3.57%             |
| <b>Subtotal Miscellaneous Revenue</b>                         | <b>\$280,600</b>   | <b>\$5,800</b>       | <b>(\$274,800)</b> | <b>(97.93%)</b>   |
| <b><u>OTHER FINANCING SOURCES</u></b>                         |                    |                      |                    |                   |
| 47101 Transfers in-within a Fund                              | \$100,000          | \$300,000            | \$200,000          | 200.00%           |
| <b>Subtotal Other Financing Sources</b>                       | <b>\$100,000</b>   | <b>\$300,000</b>     | <b>\$200,000</b>   | <b>200.00%</b>    |
| <b>TOTAL REVENUES</b>   | <b>\$429,350</b>   | <b>\$317,800</b>     | <b>(\$111,550)</b> | <b>(25.98%)</b>   |
| <b>EXPENDITURES:</b>  |                    |                      |                    |                   |
| <b><u>FIXED ASSETS</u></b>                                    |                    |                      |                    |                   |
| 19832 CIP - Infrastructure                                    | \$618,900          | \$943,687            | \$324,787          | 52.48%            |
| <b>Subtotal Fixed Assets</b>                                  | <b>\$618,900</b>   | <b>\$943,687</b>     | <b>\$324,787</b>   | <b>52.48%</b>     |
| <b>TOTAL EXPENDITURES</b>                                     | <b>\$618,900</b>   | <b>\$943,687</b>     | <b>\$324,787</b>   | <b>52.48%</b>     |
| <b>TOTAL NET COST</b><br><i>(Expenditures Minus Revenues)</i> | <b>\$189,550</b>   | <b>\$625,887</b>     | <b>\$436,337</b>   | <b>230.20%</b>    |

**FY 2025-26 BUDGET  
CHARACTER JUSTIFICATION**

Department - Division: Sonoma County Water Agency - Sanitation  
Section Title: Russian River CSD - Construction

Character Title: Use of Money Character No.: 43202-33070200-44

**44002 Interest on Pooled Cash**

This account records interest on pooled cash held for the District by the County Treasurer's office. Estimated interest is projected based on cash on hand and current interest rate trends.

|   |                 |
|---|-----------------|
| Estimated Average Cash Balance            | \$400,000       |
| Projected Interest Rate                   | 3.00%           |
| Projected/Planned Interest on Pooled Cash | <u>\$12,000</u> |

Character Title: Miscellaneous Revenue Character No.: 43202-33070200-46

**46021 Capital Grants - Federal**

This account reflects anticipated funds for FEMA Clarifiers

**46022 Capital Grants - State**

This account reflects anticipated grants funds for a state SRF funded project (Headworks).

**46024 Connection Fees**

This account reflects the anticipated connection fees for new users in FY 25-26.

Character Title: Other Financing Sources Character No.: 43202-33070200-47

**47101 Transfers In - within a Fund**

This account reflects the transfer of cash from the Operations Fund to the Construction Fund to finance the Capital Replacement Program.

There is a planned transfer in FY 25-26 in the amount of: 300,000

Funds held in the Reserve Fund may be used for capital improvements. If used, the District must replace the expended funds at a rate of 10 percent per year. If the Operations Fund does not have sufficient cash available to finance planned capital projects, the transfer to the Construction Fund will be limited to the amount required for the Wastewater Capital Reserve Fund. Any uncompleted projects will be rescheduled and rebudgeted in the next fiscal year.

NOTE: In order to comply with the State Revolving Fund loan requirements, the ending fund balance of the RRCSD Construction Fund shall not fall below the required balance for the Wastewater Capital Reserve Fund in any given year during the 20 year term of the loan ending in November 2024.

Character Title: Fixed Assets Character No.: 43202-33070200-19

**19832 CIP-Infrastructure**

This account is used for expenses associated with facility improvements or expansion.

| <u>Planned Projects for FY 25-26:</u>  | <u>Project No.</u> | <u>Amount</u>    |    |
|--|--------------------|------------------|----|
| Increase Capacity Improvements         | <i>tbd</i>         | 679,650          | GL |
| Main Lift Aboveground Diesel Fuel Tank | <i>R0124</i>       | 264,037          | SG |
|  |                    | <u>\$943,687</u> | GL |

**FY 2025-26 BUDGET**  
**STATEMENT OF SPECIAL FUND ACTIVITY**

Department: Sonoma County Water Agency - Sanitation  
Fund: Russian River CSD - Construction  
Fund/Department ID: 43202-33070200

| DESCRIPTION OF FUND ACTIVITY  | Actual<br>FY 23-24 | Estimated<br>FY 24-25 | Requested<br>FY 25-26 |
|---|--------------------|-----------------------|-----------------------|
| Undesignated/Unreserved <b><u>BEGINNING</u></b> Retained Earnings   |                    |                       |                       |
| Available for Budgeting (See Detailed Components Below)   | \$1,610,443        | \$2,280,518           | \$481,118             |
| Annual Revenues and Expenditures:   |                    |                       |                       |
| Revenues - Increase retained earnings   | 3,556,020          | 1,229,350             | 317,800               |
| Expenditures - (Decrease) retained earnings   | (1,941,689)        | (3,028,750)           | (943,687)             |
| <b>Net Surplus or Deficit - Inc/(Dec) to retained earnings</b>  | 1,614,331          | (1,799,400)           | (625,887)             |
| Adjustments to Reserves/Encumbrances:   |                    |                       |                       |
| Change in Encumbrances  | (1,007,299)        | -                     | -                     |
| Unrealized Gain/loss  | 63,043             | -                     | -                     |
| Post Audit Adjustment   | -                  | -                     | -                     |
| Gain/Loss on Disposal of Capital Assets   | -                  | -                     | -                     |
| Rounding  | 3                  | -                     | -                     |
| <b>Net Adjustment - Increase/(Decrease) to Retained Earnings</b>  | (944,253)          | -                     | -                     |
| Undesignated/Unreserved <b><u>ENDING</u></b> Retained Earnings  |                    |                       |                       |
| Available for Budgeting   | \$2,280,518        | \$481,118             | (\$144,769)           |
| <b>Total Increase/(Decrease) in Retained Earnings for Fiscal Year</b><br><i>(Difference between Beginning and Ending Balance)</i> | <b>\$670,075</b>   | <b>(\$1,799,400)</b>  | <b>(\$625,887)</b>    |
| <b><u>Retained Earnings Components at Beginning of FY</u></b>   | <b>7/1/2023</b>    | <b>7/1/2024</b>       |                       |
| Equity in Pooled Cash   | \$541,766          | \$3,205,406           |                       |
| Retention Receivable  | -                  | -                     |                       |
| Due from Federal AR   | 36,210             | 254,446               |                       |
| Due from State AR   | 1,431,450          | -                     |                       |
| Encumbrances  | (91,571)           | (1,098,870)           |                       |
| Accounts Payable  | (267,119)          | -                     |                       |
| Retention Payable   | -                  | -                     |                       |
| Vouchers Payable  | (40,293)           | (80,464)              |                       |
| <b>Total Beginning Retained Earnings</b>  | <b>\$1,610,443</b> | <b>\$2,280,518</b>    |                       |